

# Roundhay School Local Offer 2018 / 2019



Roundhay School values the individuality of all children. We are committed to giving all our pupils every opportunity to achieve the highest standards. We do this by taking into account pupils' varied life experiences and needs. We offer a broad and balanced curriculum and have high expectations for all pupils. The achievements, attitudes and well-being of all our children matter. Our policies help to ensure that Roundhay School promotes the individuality of all our children, irrespective of age, attainment, background, disability, sexuality, ethnicity or gender.



Overseen by Inclusion Leader, Mrs Hirst, the Inclusion team is in place to ensure our children with Special Education Needs and Disabilities (SEND) are able to access the curriculum, are supported effectively and given specialist attention they need through support in class and provision in our specialist areas within the school: The Inclusion Base, The Dyslexia Base and The Pupil Support Area.

We were judged in November 2013 to be **OUTSTANDING** in all categories when visited by Ofsted. The inspection team, including two of Her Majesty's inspectors stated that: "**Roundhay School is all about its students**", where "**students make rapid progress and academic standards are high**", and "**staff ensure that each one, regardless of background or ability, is given the opportunity to shine.**"

## Frequently Asked Questions

Questions	Detail	Contact
<p><i>What do I do if I think that my child or young person may have special educational needs?</i></p>	<ul style="list-style-type: none"> <li>• Contact Roundhay School on 0113 393 1200 (this number for the Primary and Secondary Campus)</li> <li>• At the Primary Campus ask to speak to your child's Class teacher.</li> <li>• At the Secondary Campus speak to your child's Progress Leader or Mrs Hirst (Inclusion Leader) to discuss your child or to arrange an appointment to come into school.</li> <li>• We have a specialist dyslexia base at the Secondary Campus for Secondary pupils. The Dyslexia Base is run in Partnership with the Local Authority and there are specific entry requirements. Contact Ms Cooper (Lead Teacher of Dyslexia) should you have any further enquires.</li> <li>• We have specialist staff that will be available to discuss specific Education Health Care Plans.</li> </ul>	<p>Progress Leader Mrs Hirst</p> <p>Ms Cooper</p> <p>Ms Towler/ Ms Hewston (Primary Campus)</p>

<p><i>How will the School support my child's or young person's learning?</i></p>	<ul style="list-style-type: none"> <li>• Lessons are differentiated to suit pupils' individual needs.</li> <li>• There may be additional in class general support by a teacher or teaching assistant.</li> <li>• If a pupil needs more specific support within areas of their education, such as spelling, handwriting, numeracy and/or literacy skills, then the pupil may be placed in a small intervention group.</li> <li>• If your child or young person has an Education Healthcare Plan (EHCP), Mrs Hirst (Inclusion Leader) or Miss Towler (Primary Campus) will oversee and plan relevant interventions. You will be involved with this plan.</li> <li>• All EHCPs will outline specific interventions relevant to the specific child.</li> <li>• All School staff (teaching and associate) will work with your child to give her/him every opportunity to achieve the highest standards.</li> <li>• Attitude to Learning scores and academic progress made by pupils are normally reported to parents and carers on a termly basis.</li> <li>• There are two linked Governors to Inclusion, Mr Bowman and Mrs Ackroyd.</li> <li>• Parents and carers can contact the School at any time and we will respond as quickly as possible.</li> </ul>	<p>Classroom teacher</p> <p>Mrs Hirst (Secondary Campus)</p> <p>Ms Towler/ Ms Hewston (Primary Campus)</p>
<p><i>How will the curriculum be matched to my child's or young person's needs?</i></p>	<ul style="list-style-type: none"> <li>• Our pupils receive a broad and balanced curriculum. The delivery of the curriculum is differentiated by the classroom teacher to enable pupils to access the curriculum.</li> <li>• Pupils throughout their time at Roundhay are taught in a range of different mixed ability groupings.</li> <li>• Subject specific resources are produced to support our learners.</li> <li>• Departmental areas provide bespoke intervention programmes and groups, and specialist resources as required.</li> <li>• The Governors Policy states, in exceptional circumstances, that school may disapply or modify the national curriculum and its assessment requirements for an individual pupil. The School's policy is to do this only in exceptional circumstances and in agreement with parents. An example would be the disapplication of modern foreign languages for a pupil with dyslexia.</li> <li>• The EHCP will identify and address concerns regarding Special Education Needs and Disabilities (SEND) pupils.</li> <li>• If appropriate, specialist equipment may be provided to pupils in consultation with the Local Authority.</li> </ul>	<p>Classroom teacher</p> <p>Department leader</p> <p>Mrs Hirst</p> <p>Ms Towler/ Ms Hewston (Primary Campus)</p>

<p><i>How accessible is the School?</i></p>	<ul style="list-style-type: none"> <li>• We are committed to meeting the needs of all SEND pupils.</li> <li>• All reasonable steps are taken to ensure all SEND pupils are not placed at a disadvantage to non-SEND pupils.</li> <li>• Roundhay School is committed to providing an environment, within its available resources, which allows SEND pupils full access to all areas of learning.</li> <li>• All classroom entrances are currently wide enough for wheelchair access.</li> <li>• Both the secondary and primary campus are two storey buildings. There are lifts to enable pupils to access the upper floor and disabled toilets are provided on both floors.</li> <li>• We use specialist desks, chairs and other furniture/equipment as and when necessary for pupils with specific physical needs in consultation with the Local Authority.</li> <li>• As a school, we are happy to discuss individual access requirements.</li> </ul>	<p>Mrs Hirst / Mr Roberts (Secondary Campus)</p> <p>Ms Towler/ Ms Hewston (Primary Campus)</p>
<p><i>How will I know how well my child or young person is doing? How will you support my child's or young person's learning?</i></p>	<ul style="list-style-type: none"> <li>• If you have any concerns regarding your child's or young person's progress, contact Roundhay School reception on 0113 393 1200 or email <a href="mailto:secretary@roundhayschool.com">secretary@roundhayschool.com</a></li> <li>• Your first enquiry should be directed towards the class teacher (Primary Campus), subject teacher and/or the department leader for subject specific related enquiries (Secondary campus).</li> <li>• You may wish to contact the relevant Year Group Progress Leader (Secondary Campus) for your child or young person if this is more appropriate.</li> <li>• You will be able to discuss your child's or young person's progress at Parents' Evenings.</li> <li>• Appointments with appropriate staff can be made through the School office.</li> <li>• You will receive a report giving you information regarding your child's or young person's attitude to learning and progress termly.</li> <li>• At the beginning of the academic year, you will receive a Parents Handbook, full of useful information</li> <li>• We offer a range of targeted Parent Information sessions, please see our website calendar.</li> <li>• There are numerous strategies available to support your child's or young person's learning. If you have concerns, contact Roundhay School as soon as possible.</li> </ul>	<p>The main office who will help you contact the most relevant member of staff to help</p>

<p><i>What support will there be for my child's or young person's overall wellbeing and social, emotional, and behavioural development?</i></p>	<ul style="list-style-type: none"> <li>• Roundhay School offers comprehensive support for our learners. These include pastoral specialists, Deputy Headteachers and Assistant Headteachers of pupil wellbeing, progress and intervention, learning mentors and behaviour support workers.</li> <li>• Close links with external agencies, e.g. education psychologists, Child &amp; Adolescent Mental Health Service (CAMHS) workers, speech and language therapists, and Developing Excellence in Youth support for disaffected pupils.</li> <li>• We see our pupils as individuals and bespoke programmes, where necessary, are put into place to enable all pupils to achieve their true potential. These include use of the following: <ul style="list-style-type: none"> <li>- PSPs (Pastoral Support Programmes)</li> <li>- EHCPs (Education Health and Care Plans)</li> <li>- IBPs (Individual Behaviour Plans)</li> <li>- EHPs (Early Help Plans)</li> <li>- Bespoke timetables</li> <li>- Youth Support and Family Support Workers</li> <li>- Intervention Groups</li> <li>- External Agencies, including Reconciliation linked with the Secondary Campus</li> </ul> </li> <li>• Form tutors and class teachers (Primary) play a vital role in providing this support, seeing your child or young person each day. Form tutors and Year Groups are led by specialist Progress Leaders who can provide additional support and arrange bespoke programmes depending on the individual's need.</li> <li>• On the Secondary Campus, we have a specialist Inclusion Base (for Secondary Pupils only), Dyslexia Base (for Secondary Pupils only), and Behavioural Support Area (for Secondary Pupils only).</li> <li>• Please search our website for our policies relating to Bullying, Inclusion, Behaviour and Equality.</li> <li>• Roundhay School has a number of working partnerships to support our learners, including North East In Year Fair Access (NE IYFA), Allwoodley, Roundhay, Meanwood Cluster (ARM Cluster), Area Inclusion Partnership, Red Kite Teaching Alliance, Reconciliation (Behaviour Support), Social Services, Safer Schools Partnership and Aspire and Achieve.</li> </ul>	<p>The main office who will help you contact the most relevant member of staff to help</p>
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<p><i>What services and expertise are available or accessed by the School, including staff with specific specialist knowledge and qualifications?</i></p>	<ul style="list-style-type: none"> <li>• Specialist knowledge and qualifications held by Roundhay’s staff include : <ul style="list-style-type: none"> <li>- ASD Level 3 Building on existing knowledge and taking a lead in Autism</li> <li>- Care team: Specialists in intimate care and lifting/handling</li> <li>- PSED (Personal, Social and Emotional Development) specialist</li> <li>- PGCE in Provision for Children with Development Disorders</li> <li>- Masters in SEN</li> </ul> </li> <li>• Other agencies used by Roundhay School include the following: <ul style="list-style-type: none"> <li>- Autism Outreach Team</li> <li>- Child Protection Advisors</li> <li>- Education Psychologists</li> <li>- Child &amp; Adolescent Mental Health Service (CAMHS)</li> <li>- Inclusion Team</li> <li>- NHS therapists</li> <li>- Social Services</li> <li>- Children’s Therapy Team (Speech and Language Therapy)</li> </ul> </li> </ul>	
<p><i>What training and development is done by staff supporting those with SEND?</i></p>	<ul style="list-style-type: none"> <li>• Regular meetings take place with Inclusion representatives from all areas of the curriculum.</li> <li>• Training needs are addressed at an individual level.</li> <li>• Members of staff have received training related to SEND. These have included sessions on the following: <ul style="list-style-type: none"> <li>- How to support pupils on the autistic spectrum</li> <li>- How to support pupils with social and emotional needs</li> <li>- How to support pupils with speech and language difficulties</li> <li>- How to support pupils with physical and co-ordination needs</li> </ul> </li> <li>• See “<i>What services and expertise are available or accessed by the School, including staff with specific specialist knowledge and qualifications?</i>”</li> </ul>	<p>Mrs Hirst</p>

<p><i>How will my child be included in activities outside the classroom?</i></p>	<ul style="list-style-type: none"> <li>• Roundhay School strives to be an inclusive school and will ensure SEND pupils are involved in activities in and outside the classroom.</li> <li>• Where possible, activities and school trips are available to all.</li> <li>• Risk assessments are carried out and procedures are put in place to enable children to participate in activities.</li> <li>• Should you have concerns about accessing school activities, please contact Mrs Hirst or your child's or young person's Progress Leader or class teacher (Primary).</li> <li>• Parents and carers will be involved in the planning of activities where necessary.</li> </ul>	<p>Mrs Hirst Ms Towler/ Ms Hewston (Primary Campus) Mr Roberts</p> <p>The main office who will help you contact the most relevant member of staff to help</p>
<p><i>How will the School help children and young people transfer to the next phase of education?</i></p>	<ul style="list-style-type: none"> <li>• Roundhay School has a transition programme that supports pupils across all phases of the All Through School. This includes the Ambassador Programme from Year 6-7.</li> <li>• Transition days are organised to facilitate familiarity with school surroundings and increase pupils' confidence in transferring to Roundhay School.</li> <li>• Strategies are put in place to support pupil's transition, these include the following: <ul style="list-style-type: none"> <li>- Discussions between Roundhay School and the primary feeder school prior to the pupil joining in Year 7</li> <li>- All pupils attend transition events across the key phases</li> <li>- Additional visits are arranged for pupils who may require extra time at Roundhay School</li> <li>- Mrs Hirst and the Inclusion Team are always willing to meet parents/carers prior to their child or young person joining Roundhay School (SEND)</li> <li>- The Inclusion Team liaise with primary SENCOs to gain information regarding SEND pupils</li> <li>- Secondary School staff visit / make contact with pupils prior to them joining the School, usually by visiting the feeder primary schools</li> <li>- Where a pupil may have more specialist needs, a separate meeting may be arranged</li> </ul> </li> <li>• If your child or young person has a Statement or EHCP, transition planning will also take place in Year 9. These arrangements may include involvement of the School's career advisor, Parents Evenings and in some cases, specialist external agencies.</li> <li>• Roundhay has a team of staff to support pupils at all key transition points</li> </ul>	<p>Mrs Hirst (Secondary Campus)</p> <p>Ms Towler/ Ms Hewston (Primary Campus)</p> <p>Miss Moss (Year 7 Transition Leader)</p>

<p><i>How are the School's resources / funding allocated and matched to children's needs?</i></p>	<ul style="list-style-type: none"> <li>• The SEND budget is delegated by the Local Authority to the Governing Body.</li> <li>• Funding is used to support the identified need, including the deployment of staff, resources and equipment as appropriate to best meet the needs of over 300 pupils. This, where appropriate, includes on an individual basis as outlined in an EHCP.</li> <li>• The Governors oversee the final expenditure.</li> </ul>	
<p><i>How are parents and carers involved in the School?</i></p>	<ul style="list-style-type: none"> <li>• We encourage parents and carers to contact the School as soon as possible should they have any queries, on 0113 393 1200 or email <a href="mailto:secretary@roundhayschool.com">secretary@roundhayschool.com</a></li> <li>• All parents and carers are encouraged to contribute to their child's or young person's education. This may be through the following: <ul style="list-style-type: none"> <li>- Discussions with the classroom teacher</li> <li>- Liaison with the Inclusion Team</li> <li>- Attending Parents' Evenings</li> <li>- Discussions with the Inclusion Leader or other professionals</li> <li>- Attending Open Day/Evening Events</li> </ul> </li> <li>• Parents and carers are encouraged to contribute wherever possible to their child's or young person's education.</li> <li>• The Friends of Roundhay (FORS) is our parent-staff association, which aims to bring parents, community and School together through various social events throughout the year.</li> </ul>	
<p><i>Who can I contact for further information?</i></p>	<ul style="list-style-type: none"> <li>• If you wish to discuss your child's or young person's educational needs, please contact the School office to arrange a meeting on 0113 393 1200 or email <a href="mailto:secretary@roundhayschool.com">secretary@roundhayschool.com</a>. Your call/message will be forwarded to the most relevant member of staff.</li> <li>• See the School Website <a href="http://www.roundhayschool.org.uk">www.roundhayschool.org.uk</a></li> <li>• Please contact the following people for specific concerns: <ul style="list-style-type: none"> <li>- Applying for a secondary place: Miss T Parson or Mrs L Bowman</li> <li>- Applying for a primary place: Mrs Wood</li> <li>- Issue with a specific subject area: Class subject teacher (see pupil planner)</li> <li>- Pupils with SEND: Mrs Hirst</li> <li>- Pastoral / wellbeing concerns: Class teacher (primary), Form Tutor or Progress Leader (Secondary).</li> </ul> <p>If you feel it is more appropriate, you are also welcome to speak to an Assistant Headteacher or the Deputy Headteacher.</p> </li> <li>• Should you require further information about support services available to your child or young person, contact the relevant Year Group Progress Leader / Assistant Headteacher / Deputy Headteacher.</li> </ul>	