

Roundhay School All through education from 4 to 18

16-19 BURSARY FUND APPLICATION FORM 2018-19

Personal Details

Surname		Full Name	
Date of Birth (dd/mm/yyyy)		Home Number	
Home Address			
Post Code		Student Mobile Number	
		Student Email Address	

If you received the 16-19 Bursary in 2017/18 please tick	<input type="checkbox"/>
---	--------------------------

Are you eligible for free school meals?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Please State What Costs You Need Help With

Expense	Please Tick if required		
Bus Fare/ Travel	<input type="checkbox"/>	Lunch	<input type="checkbox"/>
Expenses	<i>Please provide details</i>		

Declaration - Please read the declaration below and read carefully before signing:

- I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to verify the particulars given. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.
- I am aware that the funding covers only this school year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student) **Signed (Person 1 or 2)** **Date**

Financial Assessment – Income *(To be completed by the person(s) responsible for the household bills)*

Type of Income	Income Received			Evidence Required
	Please tick the relevant boxes to indicate all other income received into the household			
	Person 1	Person 2	Applicant	
Annual Salary				P60 for tax year 2017-18, or week 52 (last week in March 2018) payslip or month 12 (March 2018) payslip
Income Support/universal credit				Entitlement / Award letter – dated within the last 3 months
Job Seekers Allowance				Entitlement / Award letter – dated within the last 3 months
Employment Support Allowance				Entitlement / Award letter – dated within the last 3 months
Incapacity Benefit				Entitlement / Award letter – dated within the last 3 months
Carer’s Allowance				Entitlement / Award letter – dated within the last 3 months
Housing Benefit				Entitlement / Award letter – dated within the last 3 months
Council Tax Benefit				Entitlement / Award letter – dated within the last 3 months
Any other benefit				Entitlement / Award letter – dated within the last 3 months
Working Tax Credit				Working Tax Credit Award Notice marked “2018-19”. Must be for full year and not partial awards (FULL AWARD NOTICE)
Child Tax Credit				Working Tax Credit Award Notice marked “2018-19”. Must be for full year and not partial awards (FULL AWARD NOTICE)
Child Benefit				Award letter
Grants or bursaries etc				Relevant paperwork detailing entitlement and amount paid
Disability Living Allowance				Entitlement / Award letter – dated within the last 3 months
Any other income				Relevant paperwork

Parents check list

- All details are filled in fully
- Photocopies of evidence attached